

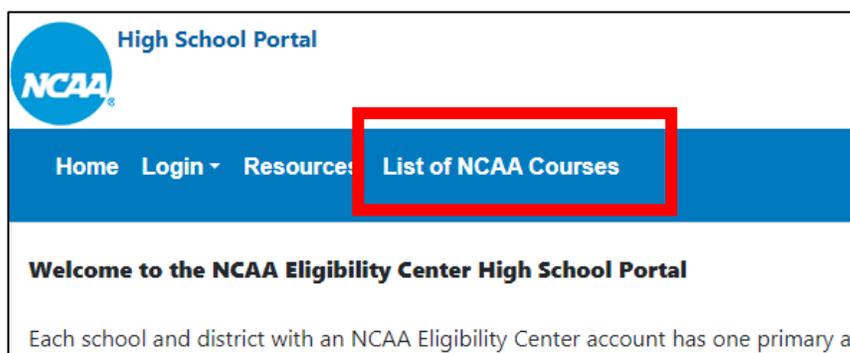
# Quick Guide – How to Check Eligibility Status

ALL participating in June scholastic events are required to have a CLEARED status with the NCAA Eligibility Center (EC). Use these instructions to check teams participating in your event.

1. Go to the [Eligibility Center](#) site.
2. Click "High School Administrators" link in the upper right-hand corner of the page.



3. Click "List of NCAA Courses" button.



4. Search for the school with the fields in the blue box.

A screenshot of the 'High School Selection' search form. The form is titled 'High School Selection' and contains the following elements:

- A heading: 'Search for a high school's list of NCAA courses'
- Instructions: 'Please use the following form to search for a high school's list of NCAA courses. You can search if you know the school's NCAA High School Code or six-digit CEEB/ACT Code, you may search by city'
- Two input fields: 'NCAA High School Code:' and 'CEEB/ACT Code:', separated by the word 'OR'. These fields are highlighted with a light green background.
- The word 'OR' below the first set of fields.
- A 'State:' dropdown menu with 'ALL' selected, highlighted with a light blue background.
- A 'City:' text input field, highlighted with a light blue background.
- A 'High School Name:' text input field, highlighted with a light blue background.
- A 'Search' button at the bottom left.

5. When the school(s) appears, click the hollow dot next to the correct school.

**Select a High School**  
 Please select a high school to get its list of NCAA courses.

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X | Y | Z

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| High School Name                                     | City        | State |                             |
|------------------------------------------------------|-------------|-------|-----------------------------|
| <input type="radio"/> MOORESVILLE CHRISTIAN ACADEMY  | MOORESVILLE | NC    | <a href="#">back to Top</a> |
| <input type="radio"/> MOORESVILLE HIGH SCHOOL        | MOORESVILLE | IN    | <a href="#">back to Top</a> |
| <input type="radio"/> MOORESVILLE SENIOR HIGH SCHOOL | MOORESVILLE | NC    | <a href="#">back to Top</a> |

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6. The high school's information will appear, and the EC status will be identified. The school MUST have a check in the "Account Status" box next to **CLEARED** to participate.

| Account Status*                                     | Account Status Type |
|-----------------------------------------------------|---------------------|
| <input checked="" type="checkbox"/><br>(07/18/2016) | Cleared             |
|                                                     | Extended Evaluation |
|                                                     | Not Cleared         |
|                                                     | In Review           |
|                                                     | Suspended           |
|                                                     | Closed              |
|                                                     | None                |
|                                                     | Not Applicable      |
|                                                     | Withdrawn           |

**Tips When Schools are NOT Found**

There are a couple of reasons you may not find a school when searching.

1. It is not a school that has submitted to the EC's High School Review Process.
2. The search terms you entered were insufficient. Try entering a portion of the school's name and search again. If there is a common abbreviation for part of the name, try using the alternate of what you entered the first time, either the abbreviation of the spelling of the word (e.g., Mt. or Mount; St. of Saint, etc.). If the school is not found, the team does not meet the EC requirements to participate.
3. The school in question is not a brick & mortar school or is a basketball academy. In many cases, these "schools" are affiliated with an online school that has been cleared by the EC. Search for the affiliated school. **[Be sure to include the name of the cleared school along with the team's name when submitting your post-event review form.]**